TRANSPLANTATION

PROCEEDINGS

ANNOUNCEMENT

Transplantation Proceedings will once again publish
the proceedings of the
18th Congress of the Asian Transplantation Society
To be held in
Hong Kong
August 25-28, 2023

Persons with accepted Abstracts for both Oral and Poster presentation are welcomed to submit a full manuscript in conjunction with the meeting

Manuscripts will be received through our online submission system:

EDITORIAL MANAGER

https://www.editorialmanager.com/transproc

WHEN SUBMITTING YOUR MANUSCRIPT, PLEASE SELECT THE ARTICLE TYPE FROM
THE PULL DOWN MENU ON EDITORIAL MANAGER:

ARTICLE TYPE: CAST 2023

Deadline for submission: OCTOBER 1, 2023

Kindly refer to our "Guidelines-Manuscripts in Association With a Congress, Symposium, or Meeting" at https://www.elsevier.com/journals/transplantation-proceedings/0041-1345/guide-for-authors

The site is now open, we look forward to receiving your manuscript

IMPORTANT: In order for your manuscript to be included with the proceedings of this meeting, you must enter your homepage on Editorial Manager at https://www.editorialmanager.com/transproc and select the proper name (Article Type) of the meeting from the pull-down menu when uploading your manuscript in Word.

Please carefully read our Guidelines and the description below when preparing your manuscript.

<u>Transplantation Proceedings</u> welcomes persons who have accepted Abstracts for **BOTH** oral and/or poster presentations to submit a full manuscript in accordance with our Guidelines for Manuscripts Associated With Meetings below.

Please follow these detailed instructions regarding the submission of your manuscript. If you have any questions, please contact me at bkahan@transplantation-proceedings.org.

Ethics in Publishing - Transplantation Proceedings:

(Please refer to our Guidelines for information on Ethics in publishing)

Studies in humans and animals

If the work involves the use of human subjects, the author should ensure that the work described has been carried out in accordance with The Code of Ethics of the World Medical Association (Declaration of Helsinki) for experiments involving humans. The manuscript should be in line with the Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals and aim for the inclusion of representative human populations (sex, age and ethnicity) as per those recommendations. The terms sex and gender should be used correctly.

Authors must include a statement in the manuscript that informed consent was obtained for experimentation with human subjects. The privacy rights of human subjects must always be observed.

All animal experiments must comply with the <u>ARRIVE guidelines</u> and therefore be carried out in accordance with the U.K. Animals (Scientific Procedures) Act, 1986 and associated guidelines, <u>EU Directive 2010/63/EU for animal experiments</u>, or the National Research Council's <u>Guide for the Care and Use of Laboratory Animals</u>. Authors must clearly indicate in the manuscript that such guidelines have been followed. The sex of animals must be indicated, and where appropriate, the influence (or association) of sex on the results of the study.

Informed consent and patient details

Studies on patients or volunteers require ethics committee approval and informed consent, which must be documented in the paper. Appropriate consents, permissions and releases must be obtained where an author wishes to include case details or other personal information or images of patients and any other individuals in an Elsevier publication. Written consents must be retained by the author but copies should not be provided to the journal. HOWEVER, authors must state that such consents are available upon request, since only if specifically requested by the journal in exceptional circumstances (for example if a legal issue arises) the author must provide copies of the consents or evidence that such consents have been obtained. For more information, please review the Elsevier Policy on the Use of Images or Personal Information of Patients or other Individuals. Unless you have written permission from the patient (or, where applicable, the next of kin), the personal details of any patient included in any part of the article and in any supplementary materials (including all illustrations and videos) must be removed before submission.

IMPORTANT TO KNOW: This journal strictly complies with the Helsinki Congress and the Istanbul Declaration regarding donor source. Donors must not be from prisoners, or from those individuals who are coerced or paid. Please include a statement within the Abstract and Text regarding compliance. Authors may be asked to provide written documentation.

<u>Transplantation Proceedings</u> is peer-reviewed, therefore all manuscripts will undergo extensive review, and authors will be notified of the outcome. We look forward to continued collaboration with the Society in publishing groundbreaking transplantation research.

SPECIAL NOTE:

- If you feel your manuscript may benefit from inclusion of Roc analysis, Multivariate analysis, "p" value, "NPV" or "PPV", then please include this in the initial submission as this is one of the most required revisions to manuscripts following review
- If your data supports inclusion of a detailed Table of BMI, Age, Gender, or other demographic material, etc, then please include it initially

FORMATTING GUIDELINES TO AUTHORS OF MEETING RELATED MANUSCRIPT SUBMISSIONS:

Authors MUST upload their manuscript in WORD to <u>Transplantation Proceedings</u> through our online system by selecting the correct meeting name for your meeting from the pull-down menu. When uploading your manuscript, you will be asked to select an Article Type from the pull-down menu. You must NOT select any other Article Type, AND YOU MUST ONLY SUBMIT YOUR MANUSCRIPT ONCE.

If you make a mistake, notify the Editorial Office by email to bkahan@transplantation-proceedings.org AND PLACE THE WORDS "ERROR ON SUBMISSION IN THE EMAIL SUBJECT LINE so I may properly address the problem immediately. DO NOT upload it again until you are given permission. Failure to comply may result in the manuscript rejection. Remember, please ONLY upload your manuscript once as failure to do so may result in rejection of your paper. Please do not email your manuscript to the editorial office as we will ONLY receive manuscripts through our online system.

All manuscripts must be prepared in English (including fully cited References) and saved as a WORD file (not as PDF) in its final form. References must be fully cited and must be in English.

Abstracts and Manuscript Text (<u>including</u> References) MUST be double spaced using an 11 point font and sized for <u>letter</u> size paper with one inch margins all around, not A4.

- . DO NOT embed your Tables/Figures within the Text, rather order them on Editorial Manager so they appear AFTER the fully cited References.
- . DO NOT include "Supplemental" Tables/Figures or "Appendices". All Tables/Figures <u>must be numbered sequentially</u> and cited within the Text
- . Include Legends to all Tables/Figures

All manuscripts must be accompanied by completed Conflict of Interest and Page Charge Agreement Forms. These forms are available online when submitting the manuscript. However, we have placed the Page Charge Agreement below for your convenience. The Conflict of Interest Form may be found at the following link: http://www.icmje.org/disclosure-of-interest/

All manuscripts must contain the following and <u>must be uploaded in this order</u>. <u>PLEASE CAREFULLY FOLLOW OUR FORMATTING INSTRUCTIONS BELOW</u>. ALL MANUSCRIPTS MUST BE IN WORD, NOT PDF. Manuscripts WILL NOT BE PROCESSED if these formatting instructions are not followed as they are REQUIRED by our publisher for copyediting purposes if accepted following review. Please carefully read the following prior to the preparation of your manuscript:

1. Title Page – (See sample below)

- ✓ must not contain abbreviations unless fully spelled out with the abbreviation in parenthesis
- √ if an animal study, name the species
- √ if a Case Report, place "Case Report" in the title.
- ✓ must contain all author information, including fully spelled out names of all authors (given and surname), Institution with full address, telephone number and email addresses of ALL authors
- ✓ a clearly designated corresponding author with author's name fully spelled out, Institution with full address, telephone number and the corresponding author's email address
- √ any Grant support
- √ the total number of Tables/Figures contained in the manuscript, and state if in color or not in color
- 2. Double spaced Abstract of no more than 250 words, in Word. No References, Tables or Figures are to be in the Abstract.
- 3. At least 3 double spaced manuscript pages of text in Word (including fully cited References in English, References must be double spaced) sized for "letter" (one inch margins all around), NOT A4. Please use an 11 point font. Manuscripts not following this format will be returned!
- 4. Tables, Figures (with Figure Legends). Tables/Figures (with Figure Legends) must be placed AFTER the References and must not be embedded within the text. All Figures must contain Figure Legends. Manuscripts not following this format will be returned!

PLEASE NOTE: This journal does not receive Figures or Tables as "Supplementary" or "Appendices". All Tables/Figures must appear sequentially numbered and cited within the text. All Figures must have Legends. Manuscripts containing Tables/Figures as "Supplementary" or "Appendices" will be returned!

Elsevier has very strict requirements regarding the preparation of Tables/Figures. Please adhere to the following as if accepted, our copyeditors can ONLY prepare the page proofs if the files are set up in this fashion:

	Microsoft Word	Microsoft Excel	Microsoft Power Point	JPEG/JPG, TIF/TIFF, GIF, EPS	PDF
Figures	Yes	Yes	Yes	Yes	Yes
Tables	Yes	No	No	No	No

In other words: Tables can ONLY be set up as WORD files.

- 5. Your manuscript Title page, Abstract, Text and Tables MUST be uploaded as a WORD PC file, NOT as pdf, and must be saved in its final form. Manuscripts not following this format will be returned! Note again that all Tables must be in Word and ONLY Figures can be uploaded as either Word, Excel, Powerpoint, JPG, TIF, GIF, EPS or PNG. We will not process manuscripts uploaded in any other fashion as this is required by our publisher in order to prepare the page proofs if accepted following review.
- 6. The required Conflict of Interest and Agreement to Page Charge Forms (the checklist below is for your information only)
- 7. Authors are required to include "Highlights" by including 3-5 bullet points about the importance of the submitted paper.
- 8. Authors are REQUIRED to strictly follow our "Ethics in Publishing" guidelines above by inclusion of the required statements when applicable.

Important note regarding page charges:

Submission of a manuscript will constitute expression of the author's commitment to defray the cost of publication. Fees cannot be waived by our publisher for any reason, nor does Transplantation Proceedings provide complimentary pages. However, your meeting organizer MAY provide complimentary pages to you if your manuscript is accepted for publication. They will notify us directly and your invoice would reflect any discount. In the meantime, authors must assume that they are financially responsible for ALL manuscript pages at US\$99.95 each.

- There are no automatically assigned complimentary pages provided by Transplantation Proceedings for manuscripts associated with meetings. Therefore, authors must assume that they are financially responsible for all page charges at US\$99.95 each if accepted for publication following review.
- In most cases, your meeting organizer will provide at least one manuscript page to you, and if so, they will notify us directly. Your invoice will be adjusted for any complimentary pages provided.
- Authors are responsible for any remaining page charges at US\$99.95 each.
- Page charges are based on the double spaced Word file beginning with Text and includes the fully cited References (which also must be double spaced). Tables/Figures are counted as one manuscript page each.
- No further complimentary pages are provided for any reason.
- Manuscript pages will be billed to you by our publisher, Elsevier, at the rate of US\$99.95 per manuscript page if accepted for publication in accordance with our Guidelines and Page Charge Agreement.

Page charges are confirmed by the Editorial Office and are based on our formatting guidelines: double spaced, submitted pages in Word (not on the printed page or the pdf of your page proofs), sized for US Letter (one inch margins all around, not A4), and use of an 11 point font, including fully cited References. Tables and Figures are counted as one manuscript page each. If accepted, your invoice for manuscript pages will be sent to you by Elsevier according to their production schedule. No payment is due at this time.

Extra charges are applied for publication of color graphics in the printed form of the issues, however, color reproduction of graphics are free of charge online.

If accepted, Elsevier will contact you offering **OPTIONAL** Open Access. **Open Access fees are separate from and in addition to page charges** for the publication of your manuscript.

All submissions are peer-reviewed, and authors are notified of the outcome thereafter. The proceedings of the Congress will appear in the journal, <u>Transplantation Proceedings</u>.

If you have any questions on how to submit your manuscript, please contact me at bkahan@transplantation-proceedings.org

With every good wish, I beg to remain,

Sincerely,

Barry D. Kahan, PhD, MD Editor in Chief Transplantation Proceedings bkahan@transplantation-proceedings.org

TRANSPLANTATION PROCEEDINGS - ON LINE SUBMISSION CHECKLIST - FOR YOUR INFORMATION ONLY - THIS IS NOT TO BE UPLOADED WITH YOUR MANUSCRIPT

My ma	nuscript is submitted for the following meeting (spell out meeting name):				
<u>Meeting</u>	g Name				
When :	submitting my manuscript, I have correctly selected Article Type:				
Article	Туре				
The Tit	le of my manuscript is:				
	ensured that: I have included a Title Page as described in Transplantation Proceedings Guidelines, an Abstract, 3 pages of double spaced text with fully cited References in English, a Table or Figure with Figure legends which I have placed AFTER the				
2.	References NOT embedded in the text. 2. All author names are listed correctly on the Title page, their names and institutions are spelled correctly and I have included ALL author email addresses AND email addresses for each.				
3.	3. I have clearly designated a corresponding author along with their full name, institution address, phone number, fax number and an email address and I have provided all information for all authors listed on the manuscript.				
4.	4. My manuscript is in English and has been spell-checked. If possible, it has been reviewed by an English speaker prior to submission to the journal office				
	5. My manuscript is in WORD and is sized for letter, not A4 and I have used an 11 point font.				
	 I have not included "Supplementary" materials or "Appendices" I have made notations in my manuscript in compliance with our Ethics in Publishing as described herein. 				
Numbe	r of Tables included with manuscript : (if none. state -0-)				

Number of Figures included with manuscript: _____ (if none, state -0-); Figures are in color: ____ (Yes/No)

SAMPLE TITLE PAGE:

Insert Manuscript Title Here –

(Do not use abbreviations. If an animal study, state the species. If a Case Report, state "Case Report".)

Authors: Given name and Family Name (Surname)1, $N^{(1, 2)}$; Given name and Family Name (Surname)2, $N^{(3)}$; Given name and Family Name (Surname)3 $N^{(4)}$;

- (1) Affiliation Department, Institution, City, Country; (2) Affiliation Department2, Institution
- 2, City2; (3) Affiliation Department3, Institution3, City3, Country3; (4) Affiliation Department4

, Institution4, City4, Country4.

Email addresses of ALL authors:

Surname1:, Surname2:, Suname3:,

Corresponding author: Given Name and Surname; University, Postal Address, Street, Postal Code, City, Country;

Email, Telephone +. Fax +

Grant information:

Key words: keyword1, keyword2, keyword3, keyword4

Abbreviations: (in alphabetical order)

Tables:		
Figures:	(color - Yes / N	0)

TRANSPLANTATION PROCEEDINGS BARRY D. KAHAN, PhD, MD, Editor-in-Chief

Editorial Office:

11707 Trudeau Drive Houston, TX 77065

Email: bkahan@transplantation-proceedings.org

PAGE CHARGE AGREEMENT-MEETINGS

THIS SIGNED FORM IS REQUIRED AND MUST BE INCLUDED WITH YOUR MANUSCRIPT UPON SUBMISSION. WE WILL NOT PROCEED WITH YOUR MANUSCRIPT REVIEW UNLESS THIS FORM IS ATTACHED.

	With ALL Author Email	
	Text Pages:	
	nitted Tables:	
	nitted Figures:	
l otal Pag	es <u>Submitted</u> (excludin	g Title Page and Abstract):
formatting guidelines: Sized for let cited References (in English), plus embedded within the text) and use <u>Editorial Office</u> and authors will be	tter (one inch margin any Table or Figure of an 11 point font. invoiced <u>according t</u>	age count, all manuscripts must comply with our as all around) and not A4; double spaced, including fully (which must be placed AFTER the References and not All submitted pages above will be verified by the to the page count determined by the Editorial Office corresponding author if the manuscript is accepted
MEETING NAME:		
Manuscript Title:		
Manuscripts Submitted in Conjunction wi Conflict of Interest form on behalf of each I also acknowledge that if accept billed to me by Elsevier, the publisher of understanding that each Table and Figure charges are based on the typed, submitte by Transplantation Proceedings. Your me	ith Meetings and agree what author listed on this mate at the following peer-review the following peer-review the following peer-review that are the following peer and the printer at the following peers may property the following organizers may property the following the following organizers may property the following	ceedings, I acknowledge I have read the <u>Guidelines to Authors of</u> with the contents, and that I have attached a <u>completed and signed</u> fanuscript. w, I am responsible for all manuscript page charges, which will be <u>dings</u> , at the rate of <u>US\$99.95 per submitted manuscript page</u> , iscript page each along with the text. I understand that page ted page, and <u>no complimentary pages</u> are automatically provided ovide some complimentary pages to you, and if so, they will contact ct any discount provided to you. In the meantime, authors must
assume they are responsible for all page of Editorial Office with a tracking number ar accepted. Further, I understand that use page are complimentary by <i>Transplantati</i>	charges at US\$99.95 each of will be informed of the of color reproduction of ion Proceedings. Authors	ch if accepted for publication. Authors will be contacted by the se final number of pages for which they are responsible if f graphics will result in an additional charge. The Abstract and Title is will be asked if they wish to have the OPTION to select Open a those fees are separate from and in addition to page charges.
	ts of the manuscript are o	ubmitted or published in any other journal, including duplicated. I understand that if the manuscript is accepted for .
Signature of Corresponding Author	Signature of Per	rson to be invoiced
Printed Name (family name in hold)	Printed Name (f	family name in hold) of person to be invoiced